

Student Application Form

General Instructions

- Please read the instructions before applying to the program.
- All fields marked with * need to be compulsorily filled.
- An Online ERP Number will be displayed, Once you successfully submit the online Form.
- Quote this ERP number on any communication with us.
- Please keep scanned copies handy of Candidate' s Coloured Photograph, Signature, Aadhar Card and Academic Marksheets for uploading.
- Candidate' s Mobile number and/or Email ID may be verified for Enrolment Process.
- Candidate' s Photograph and documents have to be uploaded as per the standards mentioned in Attached Annexures.

Step 1 : Initial Program Details

Choose Program

- Select Relevant Program from the Listed Programs Like Engineering, Law , Pharmacy etc.

- Choose Department

- Select Department (if any) of the Chosen Program from the Listed Departments Drop Down

Note – Department Drop Down will Only Appear if there is any Department Listed for the chosen Program

- Choose Course

- Select Course of the Chosen Program from the Listed Courses Drop Down (like M.Tech Course of Engineering Program)

- Choose Stream

- Select Stream of the Chosen Course from the Listed Streams Drop Down (like Production Engineering of M.Tech Course)

Note – Stream Drop Down will Only Appear if there is any Stream Listed for the chosen Course

- Admission Type

- Regular – Choose “Regular” if the Admission is in First Year/Semester and normal Case.
- Lateral Entry - Choose “Lateral Entry” if the Admission is the case of Lateral Entry Admission as per norms. If Lateral Entry is not allowed, the entry would not be submitted.
- Migration Case - Choose “Migration Case” if the Admission is transfer case from any other College/University.

- Admission Year/Sem

- This Drop Down will only appear in case of “Migration Case” – for submission of Admission Year/Semester Details for Transfer Case.

Step 2: Personal Information

- **Title:** Choose Students Title from DropDown.
- **Enter Students Name**
Type Student First Name | Middle Name | Last Name separately in Provided Text Boxes.
- **Gender:** Select Option of Gender from Dropdown
- **DOB :** Enter Date of Birth – Select the Date of Birth from the Calendar.
- **Mobile No:** Enter the Mobile Number, and can click on + Option to Add multiple Mobile Numbers.
First Mobile Number may be asked for OTP Verification and would be used for important notifications
- **Email:** Enter Valid Email Id of the Student
- **Religion :** Choose Religion of Candidate from Dropdown Menu.
In Case of Religion other than mentioned in Drop Down List, Select “Other” and type Religion in the newly appeared Text Box.
- **Caste:** Enter Caste of Candidate like – Meena , Qureshi , Rajput, etc.
- **Community Category:** Select Community Category from Dropdown Menu.
In Case of Category other than mentioned in Drop Down List, Select “Other” and type Category in the newly appeared Text Box.
- **Category:** Select Category from the Dropdown Menu.
 - Multiple Categories can be selected.
 - In Case , Candidate falls in no special category , “ No Special Category” Option may be chosen.
- **Citizenship Category:** Choose Citizenship Category in Dropdown Menu - Indian/International
- **International Student Type :** In Case of International Student, Choose the Visa Type.

Step 2: Personal Information (Identification Details)

Indian Student

- **Aadhar No *** - Type the Aadhar Number of Candidate
- **Bhamashah Id** - Type the Bhamashah ID of Candidate (If Available)
- **Passport No.** - Type the Passport Number of Candidate (If Available)
- **SSO ID** - Type the Scholarship SSO ID of Candidate (If Available)

International Student

- **Passport No.** - Type the Passport Number of Candidate

Step 2: Personal Information (Address Details)

Permanent Address

- **Address Line 1** - Type the House No./Plot No. of the Candidate
- **Address Line 2** - Type the Street Address of the Candidate
- **Country** - Select the Country of Residence of the Candidate
- **State** - Select the State of Residence of the Candidate
- **City** - Select the City of Residence of the Candidate
- **Pin Code** - Type the Pin Code of Residence of the Candidate

Correspondence Address

It is the Local or Correspondence Postal Address at which we can send communication mails.

Tick The Check Box if it is same as Permanent Address else Type the Address Details.



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Step 3: Parent/ Guardian Details

*Enter the Details of Father/Husband, Mother and Guardian (if any).
For Each one of Them, Do Enter -*

- **Name** - Type the Name of Concerned Relative.
- **Highest Qualification** - Select the Highest Qualification from Drop Down Menu.
- **Company /Organization** - Type the Name of Organization in which He/She is working
- **Designation** - Type the Post/Designation at which he/she is working.
- **Occupation** - Select the Occupation Type from Drop Down Menu.
- **Annual Income (in Lakhs)** - Select the Annual Income Slab from the Options Provided in Drop Down Menu.
- **Email ID** - Type the Email Id of the Concerned.
- **Mobile No.** - Type the Mobile Number of the Concerned Relative

Step 4: Qualification Details

Enter the Qualification Details of the Candidate in Chronological order – For ex. Starting from Secondary Education to Last Educational Qualification.

- **Exam** – Select the Qualification/Examination Name from the Drop Down List Like Secondary, Sr. Secondary etc.
- **Course / Stream Name** – Select the Course/Stream from Drop Down Menu of the Qualification Chosen.
- **School / College Name** – Type the Name of School/College in which the Course was studied.
- **Board/University** – Select the Board/ University from Drop Down List of the Course Qualification.
- **Roll No.** - Type the Roll No. of the Final Examination
- **Pass Year** – Select the Year of Passing of the Qualification Entered.
- **Marks** - Type the Total Aggregate Marks obtained in the Qualification Mentioned.
- **Max. Marks** - Type the Maximum Marks of the Course Qualification Mentioned.
- **Result Type** – Mention the Result Type – Select “Percentage” or “CGPA” as per the Board/University Marksheet.
- **Total CGPA/%** – Mention the Total CGPA / Percentage Obtained.

Click on “+ Other” in order to enter more Qualification Details. It is required to Enter all the Qualification Details till the time of Course Application mandatorily.

Click on “Next” if all the Qualifications are entered.

Step 5: Entrance Exam Details

Enter the Entrance Exam Details of the Candidate Given by the Candidate.

Most of the **Entrance Exams** will be listed for the Selected Program – Course by Candidate.
For Each Entrance Exam, Enter the Following Details –

- **Roll No. / Registration No.** – Type the Roll No. / Registration No. of the Entrance Exam mentioned.
- **Score** – Type the Merit/Score Obtained in the Entrance Exam Mentioned.
- **Rank** - Type the Rank/Percentile Obtained in the Entrance Exam Mentioned.
- **Year of Exam** – Select the Year in which Candidate Appeared for Entrance Examination

Step 5 (A): Additional Details

- **From Where Did You Come to Know about University Of Technology** –

Select From the List of Options from Drop Down Menu.

For Mentioning Reference of any **Individual** , Select “Other” and Put “**Email ID**” of the Person who Referred the Candidate for our University. (This Data is used is for our Internal Survey)

- **University Transport Facility Required** - Select “Yes” or “No” .
In Case of “ Yes” - Enter the “Pick Up Point” in newly appeared Text Box.
- **Hostel Facility Required** - Select “Yes” or “No” .
In Case of “ Yes” - Select the Type of Hostel - “AC” or “ Non AC” and “One Seater” or “Two Seater” or “Three Seater”



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Step 6: Document Details

Upload the Documents as listed in this Section. Documents and Photograph has to be uploaded as per the Annexure 1 and 2.

After Submission of the Form, an ERP number would be generated which has to be noted down for further Communication.